

# GREAT WILBRAHAM PARISH COUNCIL

## Parish Clerk – Mrs Natalie Mulvey

18 Orchard Road, Melbourn, Nr Royston, SG8 6HL

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## AGENDA

Notice of full meeting: Full Council

Venue: Wilbrahams' Memorial Hall

Date: Thursday 16<sup>th</sup> September 2021

Time: 7.30pm

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

The meeting is open to the public (including press).

Mrs Natalie Mulvey – Clerk to Parish Council  
9<sup>th</sup> September 2021

Members: 6 Quorum: 3

**21-22/56 To receive and approve apologies for absence**

**21-22/57 Declarations of interest and dispensations**

- (a) To receive declarations of interest from Councillors on items on the agenda
- (b) To receive written requests for dispensations for disclosable pecuniary interests
- (c) To grant any requests for dispensation as appropriate

**21-22/58 Open Forum for Public Participation (10mins)**

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

**21-22/59 To sign and approve minutes** of the meetings held on 15<sup>th</sup> July 2021 & 25<sup>th</sup> August 2021

**21-22/60 To discuss Parish Council vacancies and co-option**

**21-22/61 Matters arising / Chairman's correspondence / Clerk's report** – For information only

**21-22/62 County & District Councillors report & questions**

- (a) District Councillors Report
- (b) County Councillors Report

**21-22/63 To receive update from transport working group, including proposed LHI application and revised Terms of Reference**

**21-22/64 To discuss traffic calming & highways matters**

**21-22/65 Planning and tree applications**

**(a) Planning applications**

21/03192/HFUL	34 High Street Great Wilbraham CB21 5JD	Increase the width of the dropped kerb by two kerb stones on the right hand side of the drive, in order to make provision for a wider access to the drive.
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**(b) Planning applications** – for information only

21/00415/NMA1	13 Church Close Great Wilbraham CB21 5JL	Non-material amendment on 21/00415/HFUL to change pitched roof to flat roof
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**(c) Planning appeal** – for information only

21/00160/HFUL	35 Frog End Great Wilbraham CB21 5JB	Retrospective application for a front extension and raising of the roof to accommodate a loft conversion
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**(d) Tree Applications (to undertake work on trees situated in a conservation area)**

21/1046/TTCA	Kennels Farmhouse 2 Mill Road Great Wilbraham	Leylandii (Cupressus ? leylandii) T1-T5: Removal due to proximity to building and excessive shade to garden - low amenity value.
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**21-22/66**

**Finance**

<b>Total funds as of 31<sup>st</sup> August:</b>	£71,752.67	<b>This includes S106 funds:</b>	£1,918.73
<b>Current account balance:</b>	£84,784.44	<b>Savings account:</b>	£13,031.77

**(a) To review Parish Council calendar**

**(b) To approve payments of:**

i)	Natalie Mulvey – Clerk Salary July	£293.65
ii)	Natalie Mulvey – Clerk Salary August	£293.85
iii)	Clerk Salary – Inland Revenue July & August	£147.00
iv)	OPUS Energy invoices 20/06/2021 – 20/07/2021	£41.42
v)	OPUS Energy invoices 21/07/2021 – 20/08/2021	£40.66
vi)	CGM Invoice 241135	£102.00
vii)	CGM Invoice 241122	£372.91
viii)	CGM Invoice 241295	£509.59
ix)	CGM Invoice 240381	£112.61
x)	CGM Invoice 240382	£477.36
xi)	CGM Invoice 240031	£56.30
xii)	MyVillageHandyman Invoice INV001432	£36.00
xiii)	Public Works Loan (12/50)	£2364.76
xiv)	CDS Group – 73044	£780.00
xv)	CCC – PFHI Fee - 423002392269	£500.00

**(c) To approve receipts of:**

i)	Ernest Doe – Warbler receipt	£86.00
ii)	P.R.E. Heating – Warbler receipt	£32.00
iii)	J & J Drake – Warbler receipt	£54.00
iv)	My Village Handyman – Warbler receipt	£86.00
v)	Woodland Wishes – Warbler receipt	£54.00
vi)	PA J J A B A SW – Warbler receipt	£27.00
vii)	Laura Alboni – Warbler receipt	£27.00
viii)	Mrs HK Clarke – Warbler receipt	£16.00
ix)	A McGarvey – Warbler receipt	£16.00

**(d) To receive funding and expenditure requests**

**(e) To discuss items for consideration in the next budget**

**(f) To discuss additional DPO and Data Breach Insurance costs**

**(g) To discuss Parish website & communication including APP trial**

**(h) To discuss training/awareness session for the defibrillator and signs**

**21-22/67**

**Reports from working parties**

**(a) Memorial Hall – S Ramus**

**(b) Parish Cemetery & Community Orchard – C Jackman**

**(c) Community Cohesion & Well-being**

**21-22/68**

To discuss general village maintenance and agree village areas of responsibility.

**21-22/69**

To discuss Six Free Tree offer (Double Nature in South Cambridgeshire)

**21-22/70**

To discuss village trees and hedges including Ash tree in Angle End/Temple End corner and Cherry tree in Frog End

**21-22/71**

To discuss Community Gritting Scheme applications for Winter 2021 - 2022

**21-22/72**

Current actions outstanding

**21-22/73** Matters for future consideration

**21-22/74** **Dates of next meetings**

18<sup>th</sup> November 2021, 20<sup>th</sup> January 2022, 17<sup>th</sup> March 2022, 21<sup>st</sup> April (APM Annual Parish Meeting) and 19<sup>th</sup> May (Annual Parish Council Meeting)

**21-22/75** **Agenda items for next meeting**

Any business and payments, to be considered at the Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.