

GREAT WILBRAHAM PARISH COUNCIL

Parish Clerk – Mrs Natalie Mulvey

18 Orchard Road, Melbourn, Nr Royston, SG8 6HL

Tel: 07887 813702 Email: clerkGW@wilbrahams.co.uk

Parish Chairman – Mr Stephen Bartlett

14 High Street, Great Wilbraham, Cambridge, CB21 5JD

Tel: 01223 881096 Email: chairGW@wilbrahams.co.uk

Website: www.wilbrahams.co.uk

AGENDA

Notice of full meeting: Full Council

Venue: Wilbrahams' Memorial Hall

Date: Thursday 15th June 2021

Time: 7.30pm

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

The meeting is open to the public (including press).

Mrs Natalie Mulvey – Clerk to Parish Council
8th July 2021

Members: 6 Quorum: 3

21-22/26 To receive and approve apologies for absence

21-22/27 Declarations of interest and dispensations

- (a) To receive declarations of interest from Councillors on items on the agenda
- (b) To receive written requests for dispensations for disclosable pecuniary interests
- (c) To grant any requests for dispensation as appropriate

21-22/28 Open Forum for Public Participation (10mins)

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

21-22/29 To sign and approve minutes of the meetings held on 6th May 2021 and 24th June 2021

21-22/30 To consider a proposal from CDS on Parish Cemetery

21-22/31 Matters arising / Chairman's correspondence / Clerk's report – For information only

21-22/32 Reports from working parties

- (a) Memorial Hall – S Ramus
- (b) Parish Cemetery – S Bartlett
- (c) Community Cohesion & Well-being

21-22/33 To receive update from transport working group

21-22/34 To discuss traffic calming & highways matters

- o Parking on High Street, Mill Road
- o School flashing signs
- o Report on battery insurance claim

21-22/35 Planning and tree applications

(a) Planning applications

21/02598/HFUL 12 Church Street Two storey side extension and single storey rear extension. Removal of two trees
Great Wilbraham
Cambridge

<https://applications.greatercambridgeplanning.org/online-applications/PLAN/21/02598/HFUL>

(b) Tree Applications (to undertake work on trees situated in a conservation area)

21/0826/TTCA St Nicholas Church T1 -T36 Lime Repollard & remove basal growth
Church Street
Great Wilbraham

<https://applications.greatercambridgeplanning.org/online-applications/PLAN/21/0826/TTCA>

21-22/36

Finance

Total funds as of 30th June:	£88,537.06	This includes S106 funds:	£1,918.73
Current account balance:	£75,505.29	Savings account:	£13,031.77

(a) To review Parish Council calendar

(b) To approve payments of:

i)	Natalie Mulvey – Clerk Salary May	£294.10
ii)	Natalie Mulvey – Clerk Salary June	£557.60
iii)	Clerk Salary – Inland Revenue January & February	£212.80
iv)	OPUS Energy invoices 20/04/2021-20/05/2021	£44.96
v)	OPUS Energy invoices 21/05/2021-19/06/2021	£40.40
vi)	Burwell Print Centre 18560	£372.24
vii)	Canalbs Ltd Internal Audit Invoice 0440	£147.87
viii)	CGM Invoice No. 238108	£158.30
ix)	The Natural Tree – 1058	£350.00
x)	CGM Invoice No. 239647	£210.59
xi)	The Natural Tree - 1062	£170.00
xii)	UTB Charges April, May & June	£18.00

(c) To approve receipts of:

i)	Cambridgeshire County Council – Grass Cutting 2021/2022	£556.25
ii)	P E & J Fisher – Warbler receipt	£27.00
iii)	Wilbraham Boiler Services – Warbler receipt	£48.00
iv)	Roth C S Ltd – Warbler receipt	£32.00
v)	PA J J A B A SW – Warbler receipt	£27.00
vi)	Six Mile Bottom Shop – SMB Gas – Warbler receipt	£16.00
vii)	Robert McCubbin – Warbler receipt	£32.00
viii)	A McGarvey – Warbler receipt	£26.00
ix)	Wheelie Fresh Bins Ltd – Warbler receipt	£32.00
x)	Six Mile Bottom Shop – Warbler receipt	£16.00
xi)	Chapel Dental – Warbler receipt	£54.00
xii)	VAT Refund 2020-2021	£974.17
xiii)	R Stebbings Funeral Services	£550.00

(d) To receive funding and expenditure requests

(e) To receive internal audit report

(f) To discuss and approve land/allotment rent 2021-2022

(g) To discuss training/awareness session for the defibrillator and signs

21-22/37

County & District Councillors report & questions

(a) District Councillors Report

(b) County Councillors Report

21-22/38

To discuss Parish Council vacancy and co-option

21-22/39

To discuss and agree village areas of responsibility

21-22/40

To review the Administration & Procedure Complaints Policy

21-22/41

Current actions outstanding

21-22/42

Matters for future consideration

21-22/43

Dates of next meetings

16th September 2021, 18th November 2021, 20th January 2022, 17th March 2022, 21st April (APM)

Annual Parish Meeting) and 19th May (Annual Parish Council Meeting)

21-22/44

Agenda items for next meeting

Any business and payments, to be considered at the Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.