Little Wilbraham & Six Mile Bottom Parish Council

**MINUTES of the Parish Council Meeting held in St John’s Church, Little Wilbraham at 7.30pm on Thursday 12th March 2020**

**Present:** Cllr Carter, Cllr Lane, Cllr McCubbin, Cllr Humphrey, Cllr Gill, Cllr Cody

District councillor Claire Daunton

County councillor John Williams

**94/19-20: Open Forum**

Resident attended to discuss the reeds which grow at the far end of Long Drove. Resident has seen these reeds being harvested and believes that the PC should receive a cut of money generated as they are on parish land and this was what was agreed. Clerk is unaware of any discussions regarding this in her time as clerk so will therefore discuss with a previous clerk, look through documents and contact the environment agency.

**95/19-20: Apologies for Absence**- None

**96/19-20: Declarations of interest**- None

**97/19-20: To approve the minutes of previous meetings-** Minutes of the meeting 14th January 20 were signed and approved by the chairman.

**98/19-20: District councillor report-** Reports circulated before the meeting

**99/19-20: County councillor report-** Report circulated before the meeting

**100/19-20: Allotment risk assessment :** Auditor suggested that the council has a risk assessment specifically for the allotment. Clerk put this together and circulated before the meeting. Approved by all and will be reviewed annually. Clerk to write to all allotment holders to remind of allotment rules.

**101/19-20: Village Projects**

Clerk to find out from SMB social club who is responsible for the cricket pavilion and book social club for July meeting.

Flyer to go out to SMB residents asking them to join a list so that they can be contacted by the PC as we do for LW.

**Budgets agreed by all for:**

1. £250- The Pits- to hire digger and repair stairs.
2. £200- Paint for SMB highway gates.
3. £500 towards benches
4. £3-500 for bulb planting
5. £120 for water fountain application
6. Up to £1400 for Highways gates in Little Wilbraham

**102/19-20: Change of Bank account**

It was agreed not to change the bank account but to add 2 more signatories to the account to make cheque signing easier. Clerk to action.

**103/19-20: MVAS**

MVAS is on order and will be delivered in approximately 4 weeks from now. Clerk has applied to Cambridgeshire County council for permission to attach the MVAS to lighting columns. There will be a charge for the application of around £50. Agreed to move the MVAS every 6 weeks.

**104/19-20: Wilding Wilbrahams Scheme**

The Well-brahams mental health and well-being group and the memorial hall committee are planning a community green space and gardening project. The first phase will take place on the recreation ground. The PC will work with them in future to see if anything initiatives can take place in our villages.

**105/19-20: Litter**

Litter has been blowing from a garden in the High Street onto the paths. Cllr Cody to update clerk who may write to resident if it continues.

**106/19-20: Review of the Wilbraham’s Website and its role for the LW&SMB PC**

Agreed to organise a meeting with GWPC chair to discuss the website going forward. Clerk to organise.

**107/19-20: The Feast 2020**

Feast will take place on 20th June and will follow the same format as last year.

**108/19-20: Purchasing equipment with funds from the Wadlow Windfarm Community Grant**

£2000 grant has been received from Wadlow Windfarm towards work on The Pits. This will be used to by strimmers and other equipment. Cllr Cody looking into battery operated equipment. A management plan to turn The Pits into a nature reserve is currently in progress.

**109/19-20: FINANCE:**

**Cheques since the last meeting**

|  |  |  |  |
| --- | --- | --- | --- |
| 768 | SLCC | Clerk membership | 53.66 |
| 769 | H Livermore | Wages  | 315.29 |
| 770 | Great Wilbraham Memorial hall | Donation | 100.00 |
|  |  |  |  |
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**Cheques for signature**

|  |  |  |  |
| --- | --- | --- | --- |
| 771 | Info commissioner | Data protection | 40.00 |
| 772 | Capalc | Membership | 235.03 |
| 773 | H Livermore | Wages | 307.09 |
| 774 | HMRC | Tax | 10.40 |
| 775 | Red Shoes  | Payroll | 43.20 |
| 776 | Little Wilbraham PCC | Grass cutting  | 480.69 |

**Bank reconciliations and budget update**

Bank account has a balance of £ 25857 after unpresented cheques as of 13/2/20. Spending is in line with budget

**110/19-20: DATE OF NEXT MEETING:** The next meeting will be held on Thursday 14th May 2020 in St Johns Church Little Wilbraham

**Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Chair)**

**Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ LITTLE WILBRAHAM & SIX MILE BOTTOM PARISH COUNCIL**