

Great Wilbraham Parish Council

Minutes of the Finance Meeting of Great Wilbraham Parish Council
Held Thursday 18th October 2018, 8.00pm at the Wilbrahams' Memorial Hall

Present: Roddy Tippen (Chair), Sally Ramus, Stephen Bartlett and Claire Jackman
The Clerk, Natalie Mulvey.

F18-19/1 To receive and approve apologies for absence – Apologies had been received from C Hanson which were accepted.

F18-19/2 Declarations of interest and dispensations

- (a) To receive declarations of interest from councilors on items on the agenda – None
- (b) To receive written requests for dispensations for disclosable pecuniary interests – None
- (c) To grant any requests for dispensation as appropriate - None

F18-19/3 To sign and approve minutes - Minutes of the Finance Committee meeting held on 10th May 2018 were proposed by S Bartlett, seconded by C Jackman and RESOLVED by a unanimous vote to be a true record of events and were duly signed by the Chairman of the Finance Committee.

F18-19/4 To acknowledge receipt of external auditor certificate and report 2017/2018 – The Clerk confirmed that the External Auditor report and certificate had been received and signed with no issues raised.

F18-19/5 To review 2018 – 2019 accounts and budget review – R Tippen talked members through the figures to date. R Tippen highlighted that although most of the income for the year had been received most of the expenditure would take place in the second half of the year.

F18-19/6 To discuss preparation of 2019 – 2020 budget – Members discussed line by line the proposed figures on 2019-2020 budget document. The figures had been based on a 5% uplift on the previous year's budget figures. Members adjusted these after taking into consideration forward projects and knowledge gained in the year. S Bartlett raised concerns over the condition of paths and verges in the village, he suggested that significant sums should be budgeted over the next few years to improve the situation. The Clerk agreed to circulate the finalised budget document to the full Council in preparation for the precept to be agreed at the November meeting.

ACTION: CLERK

F18-19/7 To consider expenditure applications – It was reported that an application had been received for £300 from the Well-brahams Mental Health group. The funds had been requested to support an initiative to promote the group in the community using colourful badges. It was proposed by R Tippen, seconding C Jackman and unanimously agreed that £300 be granted towards promoting the Well-brahams Mental Health Group.

ACTION: CLERK

F18-19/8 To review Parish Cemetery rules, regulations and fees – The Clerk presented ICCM model rules and regulation compared to the current GWPC document. Members asked the Clerk to prepare

a new document combining information from the two documents to present to the full council at the November full council meeting. It was requested that the fees be agreed at the meeting and thereafter be reviewed annually.

ACTION: CLERK

F18-19/9 **To review GWPC assets and parish land deeds** – The Clerk confirmed that rent requests had been issued and payments were being received. R Tippen advised that the rent agreements were under review.

ACTION: CLERK/R TIPPEN

F18-19/10 **To discuss village maintenance costs** – S Bartlett remained unhappy with some of the CGM invoices presented and was in contact with the company to resolve the situation. He advised he will report back to the next parish Council. S Bartlett reported that there had been less cuts to the village verges this year due to the warm summer.

ACTION: S BARTLETT

F18-19/11 **To review GWPC calendar** – R Tippen requested that the calendar remain under review at every Parish Council meeting.

F18-19/12 **Date of next meeting** – 7th February 2018 8.00pm

There being no further business the meeting closed at 9.51pm.