

Great Wilbraham Parish Council

Minutes of the Meeting of Great Wilbraham Parish Council

Held Thursday 19th September 2019 7.30pm at the Wilbrahams' Memorial Hall

- Present:** Stephen Bartlett (Chair), Sally Ramus, Chris Hanson, Claire Jackman and Roddy Tippen.
District Councillors Claire Daunton & Graham Cone and County Councillor John Williams
The Clerk, Natalie Mulvey and eight members of the public were in attendance.
- 19-20/49 To receive and approve apologies for absence - None**
- 19-20/50 Declarations of interest and dispensations**
- (a) To receive declarations of interest from councillors on items on the agenda - S Bartlett declared a pecuniary interest in item 19-20/59(a)i as a neighbour of the applicant.
R Tippen declared a pecuniary interest in item 19-20/60 (d) as Chairman of the Wilbraham' Sports Club.
- (b) To receive written requests for dispensations for disclosable pecuniary interests – None
- (c) To grant any requests for dispensation as appropriate – None
- 19-20/51 To discuss cycleways** – S Bartlett welcomed R McCubbin to the meeting to give an update on the progress of cycleways.
Meeting closed 7.36pm
R McCubbin reported on the discussions held and options available. He advised that he had been investigating a new route which he hoped would be less costly. R McCubbin explained that he had been in talks with the local authority regarding funding options and was working on a website to allow him to survey residents. Cllr J Williams advised that Quy and Lode had achieved approval for their cycleway with the support of a Sustrans feasibility study paid for by their Parish Council. Cllr J Williams felt funds may be available from the Zero Carbon Grant to support the costs of a feasibility study. Cllr C Daunton advised that she had met a resident who had raised concerns of road safety and the importance of a cyclepath. S Bartlett reported that the Greenways team would be talking about the possible Bottisham route at a meeting on 26th September 2019. R Tippen handed a leaflet to R Cubbin that outlined the proposed cycle routes to Stow-cum-Quy, Bottisham and Swaffham Bulbeck. It also included grey lines to Great and Little Wilbraham, implying that some further planning might have been done. R McCubbin advised he would circulate a map of potential routes.
Meeting opened 7.53pm
- 19-20/52 Open Forum for Public Participation (10mins) – None**
- 19-20/53 To sign and approve minutes** – Minutes of the meeting held on 18th July 2019 were proposed by C Jackman, seconded by S Ramus and RESOLVED by a unanimous vote to be a true record of events and were duly signed by the Chairman
- 19-20/54 Matters arising / Chairman's correspondence / Clerk's report** – The Clerk reported that CCC will no longer be purchasing electricity for GW streetlights and recharging it. The Parish Council will need to deal directly with an energy company. The Clerk has contacted UKPowerNetworks to start the process. The Clerk advised that she hoped to have more information for discussion at the Finance meeting. S Bartlett advised that he had received correspondence on an incident during the village grass cutting and on the mobile speeding device, these would be covered later in the meeting.
- 19-20/55 To discuss Parish Council vacancies and co-option** – The Clerk advised there was nothing to report.
- 19-20/56 County & District Councillors report & questions**
- (a) District Councillors report – Cllr G Cone provided a full written report; a copy will be added to the Wilbrahams website. S Bartlett questioned Cllr G Cone on the scrutiny meeting he had reported which was looking into 10,000 calls not answered. G Cone advised that following this meeting there would be an investigation on the demands being placed on departments of SCDC. Cllr C Daunton provided a full written report; a copy will be added to

the Wilbrahams website. Cllr C Daunton reported that the number 3 bus run by Stagecoach timetable would be changing its times to be more useful to residents.

- (b) County Councillors report – Cllr J Williams provided a full written report; a copy will be added to the Wilbrahams website. S Bartlett raised the sustainable design and construction supplementary planning document included in his report. Cllr J Williams advised that the scheme included looking at construction materials and the energy used in the construction of new homes. J Williams reported that plans had been approved to introduce a van and trailer e-permit scheme across Cambridgeshire’s nine household recycling centres (HRCs). The scheme would commence in October and will allow the Council to better regulate the use of vans and trailers at HRCs to ensure only household waste is brought to the sites. Any resident planning to visit an HRC with a van or trailer should obtain an e-permit using an online system beforehand. These e-permits will be limited to 12 visits per year.

19-20/57 To discuss Zero Carbon Grants – S Bartlett advised that £91,000 would be available through the scheme to encourage communities to bid for funding to enable local improvements and modifications that would contribute to making communities more sustainable and environmentally friendly. S Bartlett reported that the Parish Council has been approached by residents with some ideas including increasing the woodland in the village. S Bartlett felt an application to plant more oak trees in the village would be a potential project.

19-20/58 To discuss traffic calming / highways matters including speed awareness device and campaign –
Meeting closed 8.18pm
 M Smith talked members through progress and plans to move the speeding device to a lamppost by the school to monitor vehicles coming to the village past the school. The results from the unit’s current location in Mill Road, which had been selected following a request from a resident, had reported a low rate of incidents compared to other locations. Members thanked M Smith for his time and effort working on this initiative.

Meeting opened 8.25pm

19-20/59 Planning and tree applications

(a) Planning applications

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|----|--------------|--|--|---------------------|
| i) | S/2624/19/FL | 12, Land Adjacent to the Carpenters Arms, High Street, Great Wilbraham, CB21 5JD | Mr Peter Romaniuk, Big Brown Dog Limited | Dwelling and garage |
|----|--------------|--|--|---------------------|

Meeting closed 8.27pm (S Bartlett left the meeting)

The architect for the application was invited to talk members through the plans. S Ramus advised that she had spoken to near neighbours who were happy with the new design, in addition, two near neighbours who had joined the meeting supported the application.

Meeting closed 8.38pm (S Bartlett rejoined the meeting)

Members agreed to SUPPORT the application with no comments.

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| ii) | S/2608/19/FL | Hall Farm, London Road, Great Wilbraham | Mr Darroch Lyon, Nexus Energy | Siting of three containers and one fuel store. |
|-----|--------------|---|-------------------------------|--|

Great Wilbraham Parish Council has agreed they had NO RECOMMENDATION. Members expressed no opinion on this application, however, they are aware that the site is adjacent to, or possibly on the aquifer from which Cambridge Water extract water for the city and members do not have the expertise to evaluate any risk which might arise from the fuel storage development.

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|------|--------------|---|-------------------|--|
| iii) | S/2588/19/NM | 32 High Street, Great Wilbraham, CB21 5JD | Mr Lee Northfield | Non-material amendment to planning permission S/2356/18/FL |
|------|--------------|---|-------------------|--|

- iv) S/2518/19/LB 23 High Street, Great Mr Hardwick Replacement of 3 No windows to front elevation and replacement of right-hand gable window
Wilbraham, CB21 5JD

Members agreed a NO RECOMMENDATION response to the application.

- v) S/2862/19/FL 42 The Lanes, Great Yeoman Two storey and single storey rear / side extension
Wilbraham, CB21 5JN

Members agreed to SUPPORT the application with a majority vote of four to one. They had no comments.

(b) Results of planning applications – for information only

- i) S/2518/19/LB 23 High Street, Great Mr Hardwick Replacement of 3 No windows to front elevation and replacement of right-hand gable window
Wilbraham, CB21 5JD

- SCDC approval 12th September 2019 (Listed Building Consent)

(c) Tree Applications (to undertake work on trees situated in a conservation area)

- i) S/2668/19/TC 7, Angle Road, Great Gifford Sycamore (T1) - Pollard crown back to previous pollard points.
Wilbraham, CB21 5JG Birch (T2) - Reduce lateral branches encroaching property back to boundary line.

Members agreed a NO OBJECTION recommendation for the tree application.

- ii) S/2990/19/TC 5 Temple End, Great Pearce T1 Sorbus aucuparia
Wilbraham, CB21 5JF (Rowan/Mountain Ash) – 70% die-back Remove.

Members agreed a NO OBJECTION recommendation for the tree application.

- iii) S/2950/19/TC 18 High Street, Great Lewis Scarff Various tree work to several trees.
Wilbraham, CB21 5JD

Members agreed a NO OBJECTION recommendation for the tree application. S Bartlett reported that it appears some of the tree work has been approved before the deadline and the work has started which has caused some concern.

- iv) S/3095/19/TC 1 Angle End, Great Brooks T1 Prunus - Re-pollard at 2.5m
Wilbraham, CB21 5JG T2 Prunus Reduce crown by 1m and thin by 20%

Members agreed a NO OBJECTION recommendation for the tree application.

19-20/60

Finance

Total funds as of 31st August: £19,275.04 **This includes S106 funds:** £2,918.73
Current account balance: £65,223.84 **Savings account:** £12,928.34

R Tippen advised there was nothing significant to report in the first five months. There had been two notable expenditures, £5,000 S106 money granted to support the refurbishment of the play equipment and a £2,215 payment for the LHI scheme agreed and budgeted for in October 2016.

(a) To review Parish Council calendar - The Clerk presented an updated calendar.

(b) To approve payments of:

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|------|---|---------|
| i) | Wilbrahams' Memorial Hall rent – April – July | £95.00 |
| ii) | Natalie Mulvey – Clerk Salary July | £285.90 |
| iii) | Clerk Salary – Inland Revenue July & August | £143.00 |
| iv) | Natalie Mulvey – Clerk Salary August | £286.10 |
| v) | CGM Group – Invoice No. 220699 (09/04/19) | £570.00 |
| vi) | CGM Group – Invoice No. 220769 (16/04/19) | £56.30 |

vii)	CGM Group – Invoice No. 221182 (30/04/19)	£351.28
viii)	CGM Group – Invoice No. 221380 (15/05/19)	£210.59
ix)	CGM Group – Invoice No. 221898 (31/05/19)	£351.28
x)	CGM Group – Invoice No. 222539 (30/06/19)	£351.28
xi)	CGM Group – Invoice No. 223237 (31/07/19)	£351.28
xii)	CGM Group – Invoice No. 223559 (22/08/19)	£210.59
xiii)	CGM Group – Invoice No. 223945 (31/08/19)	£667.89
xiv)	PWLB Payment (8/50)	£2,364.76
xv)	CCC – 423000897984 – LHI Scheme	£2,215.42
xvi)	CCC – 423000619805 – Energy 01/10/17 – 30/09/18	£464.13

It was proposed by S Bartlett, seconded S Ramus and it was unanimously RESOLVED that, except for the CGM invoices, to approve the payments as listed. S Bartlett advised that there had been a complaint from a resident about CGM strimming some plants that she had planted on the bank outside her hedge. Members asked the Clerk to respond to the resident advising they were sorry about the loss of plants. S Bartlett agreed to discuss the issue with CGM.

ACTION: S BARTLETT

(c) To report payments received:

i)	CCC contribution towards your village maintenance (Grass Cutting) for the 2019/20	£556.25
ii)	H J Paintin Ltd – Memorial Fee	£50.00
iii)	Dawling Ltd – FMQ – Warbler receipt	£27.00
iv)	Wilbrahams Boilers – Warbler receipt	£64.00
v)	Warbler ‘Low Frequency Bronze’ Award	£50.00

- (d) To receive funding and expenditure requests** – An application has been received from Wilbrahams Memorial Hall for two full size football goals for the newly formed Wilbrahams’ Football team. The goals will be mobile, so they can be moved around the recreation ground for the use of others as well as the football team and to reduce wear on the pitch. It was proposed by S Bartlett, seconded C Jackman and it was unanimously RESOLVED to grant £1,000 from S106 money to the Wilbraham Memorial Trustees purchase the goal posts.

ACTION: CLERK

- (e) To discuss proposed tree work in the village** – A quotation for tree work on the cemetery entrance, Angle End, Church Street, Frog End and the green at Frog End was presented. It was proposed by S Bartlett, seconded R Tippen and it was unanimously RESOLVED to accept the quotation from Eastern Tree Surgery for £1065 (exc. VAT) for the tree work.
- (f) To discuss quotations for village remedial work** – The Clerk presented two quotations for remedial work in the village. It was proposed by S Bartlett, seconded R Tippen and it was unanimously RESOLVED to accept the quotation from KJP Building Maintenance for £355 (exc. VAT) for work on five village benches and the repainting of the bollards in Toft Way.
- (g) To discuss items for consideration in the 2020 – 2021 budget** – The Clerk asked members to submit any ideas for consideration in the 2020 – 2021 budget by 17th October.

19-20/61

Reports from working parties

- (a) Memorial Hall** – S Ramus advised that the construction of the play equipment was due to finish this week. The trustees were investigating the cost of replacing the fence around the play area. Initial quotations had indicated a potential cost of £16,000. The 3rd Wilbrahams’ Food & Craft Fair is fast approaching – Sunday 29th September 12-4pm at the Memorial Hall. Proceeds will be in aid of the Gt Wilbraham Play Area (Fence Fund).
- (b) Parish Cemetery - To discuss memorial application** – The Clerk presented information on the requested Memorial. Members were satisfied that this memorial was not highly polished and unanimously agreed to approve the application.

- (c) **Community Cohesion & Well-being** – S Bartlett advised the Well-brahams group are working well and they have two talks planned; 25th September, The Mark Newey Method of coping with anxiety and depression and 1st October, Frailty Prevention (Ageing with confidence). S Ramus confirmed the youth club was well attended and had received a grant from SCDC.
- (d) **Wilbrahams website** – The Clerk advised that there had been an incident which had raised concern over the support agreement. However, this appeared to have been resolved now.

19-20/62 **Current actions outstanding – None**

19-20/63 **Matters for future consideration – None**

19-20/64 **Dates of next meetings**

21st November 2019, 16th January 2020, 19th March 2020, 23rd April (APM Annual Parish Meeting) and 21st May (Annual Parish Council Meeting)

19-20/65 **Agenda items for next meeting**

Any business and payments, to be considered at the Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

There being no further business the meeting closed at 9.17pm.