

Great Wilbraham Parish Council

Minutes of the Meeting of Great Wilbraham Parish Council Held Thursday January 15th 2015, 7.30pm at the Wilbrahams' Memorial Hall

Present: John Beadsmoore (Chair), Sally Ramus, Joy Bray, Edna Ingrey, Ian Cummings and Patricia Davis
District Councillor John Williams

The Clerk, Natalie Mulvey was in attendance.

14-15/111 Apologies for absence – R Turner sent his apologies.

14-15/112 Declarations of interest and dispensations

(a) To receive declarations of interest from councillors on items on the agenda – None

(b) To receive written requests for dispensations for disclosable pecuniary interests – None

(c) To grant any requests for dispensation as appropriate – None

14-15/113 Open Forum for Public Participation (10mins) – No matters were raised.

14-15/114 To sign and approve minutes – Minutes of the meeting held on 20th November were approved and signed.

14-15/115 Matters arising / Clerks report – The Clerk reported that the replacement sign for Church Street had been ordered and would be provided shortly. The Council had been in discussions with Brian Hefferman from the Council flood team who is investigating flooding in Church Street. A notice of bridgeworks had been received, advising work is due to start on the bridge during half term. It will be necessary to close the road during working hours. A signed diversion will be in place.

14-15/116 Police Matters

(a) **PCSO Report** – The Parish Council had been invited to attend the Police Panel meeting at Sawston Village College on 26th February 2015. I Cumming will try to attend. One burglary in the village had been reported by ECOPS.

ACTION: I CUMMING

(b) **Speedwatch** – G Fry was invited to give an update. It is hoped that training for Speedwatch will take place in February and be rolled out February/March. An article requesting more volunteers is planned for the next edition of the Warbler. Unfortunately, there are no offers to share the equipment with neighbouring villages. However, further discussions need to take place with Fen Ditton.

14-15/117 County & District Councillors Report & Business

(a) **District Councillors Report** – Robert Turner sent his apologies and forwarded a report for Councillors regarding the recent changes to S106 thresholds.

(b) **County Councillors Report** – John Williams reported that the County Council Highways committee has decided from April that the highway maintenance will be permitted to repair adjacent potholes to one reported should they too meet the criteria for repair. J Williams reminded the Council to report any highway defects through the county website which will ensure they go straight into the work schedule. J Williams also reported that the County Council has given its support in principle to the proposed ice rink at the Newmarket park and ride site.

14-15/118 Finance

Total funds as of 28th December: £65150.48

Current account balance: £49733.21 **Savings account:** £12417.27

(a) Approval of cheques:

i)	Nigel Start – Parish Cemetery Invoice 30 th Dec 2014	£366.80
ii)	Wilbrahams' Memorial Hall – Sept – Dec 2014	£77.00
iii)	Cambridgeshire ACRE Membership	£54.00
iv)	CAPALC Inv. 1009 – Chairmanship Training	£70.00

v)	CAPALC Inv. 1001 – Councillor Training	£35.00
vi)	Victoire Think Print – Inv. 5561	£414.00
vii)	CGM – Invoice 185822	£86.40
viii)	Burwell Print – Invoice 15957	£334.80
ix)	CCC – Street Lighting 1/10/13 – 30/09/14	£302.69
x)	Natalie Salary – November	£236.55
xi)	November Salary – Inland Revenue	£59.20
xii)	Natalie Salary – December	£273.05
xiii)	December Salary – Inland Revenue	£68.20
xiv)	Cambridge Web Solutions – Invoice 746	£633.60
xv)	Little Wilbraham – 1/3 Warbler Contribution	£462.83

All cheques were signed and approved with exception of the cheque for CGM Invoice Number 185822 as Councillors asked for further explanation of the payment.

ACTION: CLERK

(b) Payments received:

i)	Colours of Dance – Warbler Advert	£25.00
ii)	Thorpe Village Handyman – Warbler Advert	£40.00
iii)	Carpenters Arms – Warbler Advert	£25.00
iv)	Hannah Elphick (Wasp Removal) – Warbler Advert	£25.00
v)	Cooper Barnes – Warbler Advert (Nov)	£40.00
vi)	Cooper Barnes – Warbler Advert (Dec)	£40.00

(c) Public Works Loan for Memorial Hall Renovation project - The recent survey resulted in a very positive vote in favour of the Council raising a Public Works Loan in the sum of £80,000 to support the rebuilding of the new Memorial Hall. 278 questionnaires were distributed, 129 responses were received giving a response rate of 46%. There were 115 votes (89%) in favour of the proposal and 14 votes (11%) against the proposal. There were no abstentions or spoiled papers. It was agreed unanimously by Councillors to support the renovation project and take out a Public Works Loan for £80,000. The Clerk was asked to start the application process and write to the Memorial Hall committee confirming this decision. Due to budgetary constraints it would not be possible to draw down the loan until April.

ACTION: CLERK

(d) Budget and setting of the precept – All councilors agreed they were happy with the proposed budget. Following the decision to support the Memorial Hall renovation project the precept for 2015/16 was unanimously agreed at £22,000. The Clerk will inform SCDC of the decision.

ACTION: CLERK

14-15/119 Planning and Tree Applications

(a) Planning Applications

- | | | | | |
|----|--------------|-----------------------|----------------------------|---|
| i) | S/2908/14/VC | Land at Mill Road, GW | Great Wilbraham Solar Park | Variation of Condition 2 of Planning Consent S/2763/13/FL |
|----|--------------|-----------------------|----------------------------|---|
- Members agreed that no objections be made on this application and they had no comments to add.
- | | | | | |
|-----|--------------|------------------|--------------------|--|
| ii) | S/2838/14/LD | 57, Frog End, GW | Mr Simon Gusterson | Lawful development certificate for proposed use of three silos to dwellings. |
|-----|--------------|------------------|--------------------|--|
- Members agreed that their objection be made on this application along with the comments: the particular site mentioned within the curtilage of Frog End Barn is outside of the village envelope building line and as such, Councillors would expect

the only possible development to be considered would be for an exception site for low cost housing. They are also concerned about suitable access to the site.

(b) Tree Applications (to undertake work on trees situated in a conservation area):-

- i) C11/40/040 Mr Lawrance 9 Temple Varying tree work to seven trees.
End

- Members agreed that they were happy for the proposed work proceed.

- ii) C/11/40/040 Mr Ladbrooke Church Crown reduction on sycamores to 5m
Street high.

- Members agreed that they had no objections to the proposed work proceeding.

14-15/120 **Parish Lands & Assets**

- (a) **Parish Cemetery** – The work on the Parish orchard had started in October and a mixture of fruit trees were planted just at the right time. Councillors thanked N Start for a superb job. The Clerk was asked to report on the progress in the next edition of the Warbler. N Start was looking at alternative grass cutting options and the Councillors confirmed that the Memorial Hall committee had agreed for the Parish Council to make use of its large grass cutting equipment. As requested by the Council N Start provided a water capture unit proposal. The estimate cost for the proposal would be £950. All members supported the proposal but asked for planning regulations be investigated before proceeding. Concerns were raised over the neighbours side of the ditch that had been cleared last year. It was requested that the neighbour be contacted to ensure that the ditch remain clear.

ACTION: CLERK

- (b) **Trees at Copse and Angle End** – I Cumming and J Bray are meeting with Ian Lorman SCDC Tree Officer 19th January to discuss the situation.

ACTION: J BRAY & I CUMMING

- (c) **Installation of post office bin and dog litter bin Butt Lane** – R Turner had confirmed that these would be installed within the next month.

14-15/121 **General Village Matters**

- (a) **Memorial Hall** – A letter had been received from E Adams advising that the Trustees voted to proceed with the project, subject to confirmation that the two Parish Councils have voted to proceed with the Public Works Loan applications.

- (b) **New Housing** – Councillors are still trying to arrange an advisory meeting to include the Parish Council, CHS and Bidwells. The Clerk was asked to arrange this meeting as soon as possible.

ACTION: CLERK

- (c) **Church Close Parking Restrictions** – R Turner reported that No. 31 Church Close had agreed to an offer of the Council providing off road parking (by constructing a dropped curb and vehicular hardstanding in the front garden). Now residents will be consulted on a proposal to paint double yellow lines on both sides of Church Close. E Ingrey reported the positive feedback she had received on the new white lines defining the car parking spaces.

- (d) **Road between Fulbourn & Great Wilbraham** – Councillors discussed the problems with this road. The main issue was being caused by lorries which were too large for the narrow road. It was acknowledged that it would be difficult to stop these large lorries using this route. J Williams agreed to take a member of the highways department to have a look and see if any assistance could be provided. It was requested that the Clerk write to highways requesting them to investigate and give their opinion.

ACTION: CLERK

- (e) **Speeding/pavement issues – Church Street** – The pavement is very narrow and there is an issue with speeding vehicles. All agreed it was important to get some quantitative evidence of the problem and thought Speedwatch may be able to assist with this. The options of

20MPH was discussed and the Clerk was asked to investigate this a possible long term solution.

ACTION: CLERK

- (f) **Airport Consultative Meeting** – Gt Wilbraham is directly beneath the downwind (ILS) approach for the larger commercial – military aircraft landing or ‘touch & go’ testing on runway 023 which is the most widely used due to the average wind direction coming from the South West. The airport consultative meetings take place twice yearly and G Fry has offered to represent the Council at these meetings. Members thanked G Fry and asked the Clerk to write and confirm that he would be representing the Parish Council enabling them to have an active voice.

ACTION: CLERK

- 14-15/122 Parish Councillor Vacancy** – It was agreed that a notice of the vacancy be put on the parish noticeboard and the article in the Warbler detail the vacancy and what the role involves. A deadline for application be set in March. It is hoped that a new member could be co-opted at the meeting scheduled for 19th March. J Beadsmoore reminded the Council the importance of recruiting a proactive member.

ACTION: CLERK

- 14-15/123 Parish Council Website** – T Davis provided an update on the progress of the new website. I Cumming has designed the basic site which Cambridge Web Solutions were working on. The Clerk was sending over information for the Parish Council pages. It was agreed that all Councillors would have a Parish Council email address. Councillors thanked T Davis for all her hard work.

ACTION: I CUMMING/P DAVIS/CLERK

- 14-15/124 Annual Parish Meeting** – Councillors started the discussions on what should be on the agenda for the meeting taking place on 23rd April. It was requested that the Clerk invite local groups and organisations one month in advance. Following the high number of residents that attended last year and that would possibly attend this year, the Clerk was asked to approach T Goryn about using his microphone.

ACTION: CLERK

14-15/125 Correspondence Received

- a) Natural Cambridgeshire – This was information on the local nature partnership for the historic county of Cambridgeshire.
- b) Cambridgeshire County Council – Winter Health Packs – Councillors discussed the merits of this offer. J Bray agreed to investigate further.

ACTION: J BRAY

- c) NALC requests for nominations of Councillors to Buckingham Palace garden party – All Councillors agreed S Ramus should be nominated.

ACTION: CLERK

14-15/126 Dates of next meetings

19th February, 19th March, 16th April, 23rd April (APM Annual Parish Meeting) and 21st May (Annual Parish Council Meeting)

14-15/127 Agenda items for next meeting

Any business and payments, to be considered at the Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

There being no further business the meeting closed at 9.45pm.